Event Planning
and Design

Chive
catering + events

Full Package Planning and Design
$3,000 to $7,500 | 12 Month Process

Price based on capacity, individual needs, a la carte items below. After meeting we can determine best route and budget for your individual needs.

Venue Sourcing, Visits, Contract Review

Budget and Payment Management

Stationary Printing and Timeline

Music and Entertainment Sourcing

Logistics and Floor Plans

Vendor Sourcing and Contract Reviews
Caterer/Baker
DJ/Bands/Lighting/Entertainment
Florist and Decor
Photography/Videography
Stylist/Beauty/Bridal Salon
Officiant and Ceremony

Weather Contingency Plan

Wedding Design, Color Board, Concept

Floral, Tablescape, Signs

RSVP and Guest List Management

Day of Logistics

Menu Development

Favors, Party Gifts, Details

Attire and Fittings

Hotel Blocks

Engagement Photo Planning

Rehearsal Planning

Transportation

Unlimited Text Email

Scheduled Meetings

Day of Set Up

Month of Planning and

Day of Coordinator Elements

"A La Carte Options Available, Based on Clients Needs."

hello@eventsbychive.com

Month of Planning
$1500-$2,000 | 30 Days
Up to 150 Guests,
Additional Cost for Guests overv 200

- Day of Coordinator Below + Assistance throughout the Month Prior to your Big Day
- Month Prior Checklist
- In Person or Video Meetings
- Unlimited Text
- Rehearsal Walk Through
- Ceremony Order of Events
- Site Visit, Logistics Plan with Formal Floor Plan

Day of Coordinator
$800-$1,000 1 Day
Up to 150 Guests,
Additional Cost for Guests over 200

- Day of Point of Contact
- Day of Schedule/Time Line
- Manage the Day of Schedule
- Day of Vendor Coordination
- Day of Tablescape, Décor Set Up and Coordination
- Post Wedding Breakdown
- First One In, Last One Out
- Cleaning, Rental Logistics, Venue Close Out
- Consolidate Clients Items